

# VENTURE FORCE PRIVACY POLICY

Venture Force Ltd is an independent expedition and adventure provider working with schools, youth organisations, adult groups, and corporate groups. This privacy policy explains how we use any personal information we collect about you when planning your adventure.

## TOPICS

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## HOW DO WE COLLECT INFORMATION ABOUT YOU?

We collect information about you when you sign up with us for an expedition or adventure. We also collect information when you voluntarily complete client surveys, provide feedback, and participate in any of our other supporting activities. Website usage information is collected using cookies.

## WHAT TYPES OF INFORMATION DO WE COLLECT?

We collect personal information of those travelling on expedition with us including contact details, next of kin details, medical information and passport details. This data is stored and held in line with our [Data Protection Policy](#).

## HOW WILL WE USE THE INFORMATION ABOUT YOU?

We collect information about you to help us arrange, organise and manage your expedition or adventure and to help ensure your safety throughout your expedition.

Venture Force will only share your personal information with third-party providers and partners where necessary to deliver and manage your expedition or adventure (including to support safety and welfare while on expedition). Venture Force will not share your information for marketing or any other purposes unless it is necessary in the management of your expedition or adventure. Venture Force will retain your data for no longer than is necessary in accordance with our [Data Protection Policy](#).

Under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, the lawful bases we rely on for processing this information are:

- **Your consent** – for example, for marketing communications or optional data collection. You may withdraw your consent at any time by contacting us at [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk) or writing to Pera Business Park, Nottingham Road, Melton Mowbray, Leicestershire, LE13 0PB
- **Contractual obligation** – where data is required to deliver our services (e.g. booking travel, providing medical support).

- **Legal obligation** – where we are required to retain or disclose information under UK law (e.g. safeguarding or tax requirements).
- **Legitimate interests** – where processing is necessary for our internal operations (e.g. risk management or service improvement) and does not override your rights and freedoms.

For more details about how we process and protect your personal data, including retention and international transfers, please refer to our [Data Protection Policy](#).

## MARKETING

We would like to send you information about products and services of ours which may be of interest to you. You have a right at any time to stop us from contacting you for marketing purposes. If you do not wish to receive marketing material, you may opt out at any time by emailing [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk)

## ACCESS TO YOUR INFORMATION AND CORRECTION

You have the right to access the personal information we hold about you and to request that we correct, update, or delete it. You do not need to pay a fee to access your data. We aim to respond to all requests within one month.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

To request access or make changes, please contact us at [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk) or by post at: Venture Force, Pera Business Park, Nottingham Road, Melton Mowbray, Leicestershire, LE13 0PB.

## COOKIES

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information visit <https://www.aboutcookies.org/> You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

## OTHER WEBSITES

Our website contains links to other websites. This privacy policy only applies to our website [www.ventureforce.co.uk](http://www.ventureforce.co.uk) so when you link to other websites you should read their own privacy policies.

## CHANGES TO OUR PRIVACY POLICY

We keep our privacy policy under regular review, and we will place any updates on this web page. This privacy policy was last updated on 10 February 2026.

## HOW TO CONTACT US

Please contact us if you have any questions about our privacy policy or information, we hold about you:

- By email on [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk)
- By post at Venture Force Ltd, Pera Business Park, Nottingham Road, Melton Mowbray, Leicestershire, LE13 0PB

## HOW TO COMPLAIN

If you have any concerns about how we use your personal data, you can contact us using the details above. Data protection complaints will be acknowledged within 30 days, and we will respond without undue delay, explaining the outcome. You can also complain to the ICO if you are unhappy with how we have handled your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>