

## VENTURE FORCE PRIVACY POLICY

Venture Force Ltd is an independent Expedition & Adventure Provider working mainly with schools. This privacy policy explains how we use any personal information we collect about you when in planning your adventure.

### Topics

- ✓ What information do we collect about you?
- ✓ How will we use the information about you?
- ✓ Marketing
- ✓ Access to your information and correction
- ✓ Cookies
- ✓ Other websites
- ✓ Changes to our privacy policy
- ✓ How to contact us

### What Information do we collect about you?

We collect information about you when you 'sign up' with us for place an Expedition or Adventure. We also collect information when you voluntarily complete client surveys, provide feedback and participate in any of our other supporting activities. Website usage information is collected using cookies.

### How will we use the information about you?

We collect information about you to help us arrange, organise and manage your Expedition or Adventure and to help ensure your safety throughout your Expedition.

Venture Force will only share your personal information with its third party partners providers and then only in such detail as is needed to ensure the safety of you and your expedition Team whilst they are on Expedition. Venture Force will not share your information for marketing or any other purposes unless it is necessary in the management of your Expedition or Adventure. Venture Force will retain your data for no longer than is necessary in accordance with our Data Protection Policy.

### Marketing

We would like to send you information about products and services of ours which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please email [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk)

### Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk) or write to us at Venture Force, 8 Craven Street, Melton Mowbray, Leicestershire. LE13 0QU. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Venture Force Limited

Postal Address: 8 Craven Street, Melton Mowbray, Leicestershire, LE13 0QU

Registered Business Address: Sydney Lodge, Macdonald Road, Lightwater, Surrey, GU18 5YA



### **Cookies**

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information visit [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result

### **Other websites**

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

### **Changes to our privacy policy**

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 21 May 2018.

### **How to contact us**

Please contact us if you have any questions about our privacy policy or information we hold about you:

- ✓ By email on [admin@ventureforce.co.uk](mailto:admin@ventureforce.co.uk)
  
- ✓ By post at Venture Force Ltd, 8 Craven Street, Melton Mowbray, Leicestershire LE13 0QU

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